



Contract preview

مشاهدة العقد

UNITED ARAB EMIRATES
MINISTRY OF HUMAN RESOURCES
& EMIRATISATIONالإمارات العربية المتحدة
وزارة الموارد البشرية
والتوظيف

RENEW EMPLOYMENT CONTRACT FULL WORK

تجديد عقد عمل دوام كامل

Work permit (Recruiting a worker from outside the country)

تصريح العمل (استقدام عامل من خارج الدولة)

Work Style

Full Work

دوام كامل

نمط العمل

Transaction Number

MB227778646AE

MB227778646AE

رقم المعاملة

It is on Wednesday Corresponding to 01/06/2022 in UAE

إنه في يوم الأربعاء الموافق 01/06/2022 بين كل من

1. Establishment Name TOUCH WORLD TECHNOLOGY L.L.C

1. اسم المنشأة نتش ورلد تكنولوجيا ش.ذ.م.م

Establishment No 925105

رقم المنشأة 925105

Represented by EMAN OBAID YOUSIF ALQASSAB ALSHURFA

و يمثلها ايمان عبيد يوسف القصاب الشرفاء

Passport No P3CY77561 Nationality EMIRATES

رقم الجواز P3CY77561 الجنسية الإمارات

Title SPONSER Emirate Dubai

الصفة كفيل الإمارة دبي

Telephone Number 0551283245 E-Mail A@HOTMAIL.COM

رقم الهاتف 0551283245 البريد الإلكتروني A@HOTMAIL.COM

ويشار الى ما ذكر في هذا البند بالطرف الأول/ أو صاحب العمل في عقد العمل

Herein after referred to as the First Party / Employer in this Employment Contract

2. Name BERLITO BUSTRIA DE GUIA

Nationality PHILIPPINES Date of Birth 17/07/1982

Passport Number EC1925279 Telephone Number 0586932253

Academic Qualification University

Herein after referred to as the as the Second Party / Employee in this Employment Contract. First And Second Party are referred to collectively as the Parties/ Both Parties in this Employment Contract.



2. الاسم بيرليتي بوستريا دي جوييا

الجنسية الفلبين تاريخ الميلاد 17/07/1982

رقم الجواز EC1925279 رقم الهاتف 0586932253

المؤهل العلمي جامعي

ويشار الى ذلك في هذا البند بالطرف الثاني/ أو العامل في عقد العمل. ويشار الى ما ذكر في هذين البندين (1 و2) معاً بالطرفين أو الطرفين في عقد العمل.

Article (1) (Working days and hours)

Whereas the First Party expressed his/her desire to contract with the Second Party to fill the vacant position shown below, accordingly this Contract is presented, which includes the following:

1. The Second Party shall work for the First party in the designation / profession of Electrical Mechanic in the UAE Dubai Ordinary working hours 8 Hours.
2. The First Party shall grant the Second Party a paid annual leave of 30 days .
3. The Second Party is entitled to get a weekly rest of days with full payment for the following days Sunday

البند الأول (أيام وساعات العمل)

ابدى الطرف الأول رغبته بالتعاقد مع الطرف الثاني لتشغيله في المهنة الموضحة أدناه، لذا قام بتقديم هذا العقد الذي يتضمن الاتي :

1. يلتزم الطرف الثاني بأن يعمل لدى الطرف الأول بـ مهنة ميكانيكي كهرباء بـ إمارة دبي وساعات عمل مقدارها 8 ساعات
2. يمنح الطرف الثاني إجازة سنوية لمدة 30 يوم مدفوعة الأجر.
3. يمنح الطرف الثاني راحة أسبوعية لمدة يوم مستحقة للأجر وذلك عن الايام التالية الأخذ

Article (2) (Contract Details)

1. The term of this contract shall be years starting from 23/01/2022 and ending on 22/01/2024 Should either Party solely wish to terminate the Employment Contract during the term thereof, the terminating Party shall notify the other party of such desire 1 month as a prior notice before the determined date of termination. Such period shall be similar for both parties.

2. The Parties to the contract may renew the same once or more times for similar or shorter period/ periods. In the event of renewal of the contract the new period/ periods are deemed to be an extension of the original period and shall be added in calculation of the employee's total period of service.

3. If both parties continue to apply the contract after the lapse of its original term or completion of work agreed to, without an express agreement, it should be understood that the original contract has been extended under the same conditions except for condition regarding its duration.

البند الثاني (تفاصيل التعاقد)

1. تكون مدة هذا العقد سنوات تبدأ من 23/01/2022 وتنتهي في 22/01/2024 وفي حال رغبة أحد الطرفين إنهاء هذا العقد اثناء سريانه ، فانه يلتزم بتقديم إخطار بالإنهاء للطرف الآخر مصحوباً بمهلة إنذار مدتها 1 شهر قبل التاريخ المحدد للإنهاء وتكون هذه المدة متماثلة للطرفين.
2. يجوز بإتفاق الطرفين تمديد أو تجديد هذا العقد لمدة أخرى مماثلة أو مدة أقل مرة واحدة أو أكثر وفي حالة تمديد أو تجديد العقد، تعتبر المدة أو المدد الجديدة امتداداً للمدة الأصلية وتضاف إليها في احتساب مدة الخدمة المستمرة للعامل.
3. إذا استمر الطرفان في تنفيذ العقد بعد إنقضاء مدته الأصلية أو إنتهاء العمل المتفق عليه دون إتفاق صريح اعتبر العقد الأصلي ممتداً ضمنياً بالشروط ذاتها الواردة فيه.



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رقم المعاملة

Article (3) (Salary Details)

Parties hereto agree that the Second Party shall work for the First Party in return for a Monthly Wage salary of 5500 AED Such salary includes:

Basic Salary: 2000 AED Total Salary: 5500 AED
Housing Allowance: 1750 AED Transport Allowance: 1750 AED

البند الثالث (تفاصيل الأجر)

اتفق الطرفان على أن يعمل الطرف الثاني لدى الطرف الأول مقابل : اجر شهري مقداره 5500 درهم إماراتي ويشمل:

الراتب الأساسي: 2000 AED الراتب الإجمالي: 5500 درهم إماراتي
بدل السكن: 1750 درهم إماراتي بدل المواصلات: 1750 درهم إماراتي

Article (4) (Additional Terms)

1. The Second Party shall be committed not to work in the same competing business of the First Party in UAE for the period of Two Year if the employee has terminated the employment contract or if their employment contract had expired without prejudice to the First Party's legal or contractual obligations.

Any condition that violates the provisions of Decree-Law No. 33 of 2021 concerning the regulation of labour relations and the executive regulations and the relevant decisions in force in respect thereof shall be null and void.

البند الرابع (الشروط الإضافية)

1. يلتزم الطرف الثاني بعدم العمل في ذات المجال المنافس للطرف الأول في إمارات لمدة سنتين، في حال قيامه بإنهاء عقد العمل أو انتهاء مدته دون إخلال من الطرف الأول بالتزاماته القانونية أو التعاقدية.
يقع بإطلا كل شرط يخالف أحكام المرسوم بقانون رقم 33 لسنة 2021 بشأن تنظيم علاقات العمل واللائحة التنفيذية والقرارات ذات العلاقة المعمول به في شأنه

Article (5)

The Parties are bound to abide by all the laws and regulations in the country, and to maintain public order and public decency. Imposing any of the sanctions mentioned in the Federal Decree-Law on the Regulation of Labour Relations, or its Executive or Implementing Decrees, shall not hinder enforcing further sanctions mentioned in other laws in case of violating such laws.

البند الخامس

يلتزم الطرفان بالامتثال لكافة النظم والقوانين انسانية في الدولة، والالتزام بالمحافظة على النظام العام والأداب العامة، ولا يخل توقيع الجزاءات الواردة بالمرسوم بقانون بشأن تنظيم علاقات العمل او لائحته التنفيذية او القرارات الوزارية المنظمة من توقيع أي عقوبات وارادة في قوانين أخرى سارية في الدولة حال مخالفتها.

Article (6) (Declarations)

1. The parties hereto acknowledged that they had thoroughly reviewed and agreed to the articles stipulated herein which forms an integral part of the Employment Contract. This contract is executed in two original counterparts duly signed by both Parties.
2. The provisions of Federal Decree-Law No. 33 of 2021 concerning the regulation of Labour Relations And Its Executive Regulations and decisions implemented shall apply

البند السادس (الإقرارات)

1. أقر الطرفان بأنهما اطلعا ووافقا على بنود عقد العمل وباعتباره جزء لا يتجزأ من عرض العمل ، وحرر هذا العقد من نسختين، بعد أن تم توقيعة من الطرفين.
2. تطبق أحكام المرسوم بقانون اتحادي رقم 33 لسنة 2021 بشأن تنظيم علاقات العمل وللائحته التنفيذية والقرارات المنفذة له في لك ما لم يرد فيه نص في هذا العقد.

المستند موقع إلكترونيا

Ministry approval

اعتماد الوزارة

Second Party's
Signature

BERLITO BUSTRIA DE

توقيع الطرف الثاني

بيرليتر بوستريا دي

First Party's Signature

EMAN OBAID YOUSIF

توقيع الطرف
الأول

إيمان عبيد يوسف



BERLITO B. DE GUIA

Discovery Garden, Dubai

E-mail: bherguia2@yahoo.com

Tel. Number: 056-160 9191



OBJECTIVES

To obtain a challenging position that will permit me to use my skills up to maximum potential while developing additional knowledge and abilities.

SKILLS SUMMARY

- ❖ Install, maintain, test and repair electrical wiring, security systems including Alarm Devices, Access Control, CCTV and related equipment.
- ❖ Test and repair circuits and sensors based on wiring and system specifications.
- ❖ Ensures that work is in accordance with relevant codes, read wiring diagrams, drawing, blueprint and other specifications.
- ❖ Installs GPS tracking device, RFID System Device, Fuel sensor and Temperature sensor and Fleet Management.
- ❖ Operate and set up Audio Visual equipment and configuration.
- ❖ Knowledgeable in Structured Cabling Systems and fixing Equipment & Appliances.
- ❖ Networking, Troubleshoots, repairs computer problem and Telephone, IP PBX.
- ❖ Ability to serve and communicate with different types of customer efficiently.
- ❖ Self-motivated, hardworking and excellent knowledge in computer both software & hardware.

EMPLOYMENT HISTORY

Touch World Technology (Dubai)

Electronic Technician - (June 2016 - Present)

- ❖ Establishes service by completing installations and performing acceptance tests.
- ❖ Installation of GPS vehicle tracking device, RFID and CCTV cameras, DVR receiver for all types of cars including delivery truck and Tank.
- ❖ Diagnose installation issues and repair faulty installation.
- ❖ Prepares and send reports for all the work done daily.
- ❖ Configure the device to make sure that it will work properly.
- ❖ Communicate with the clients to confirm the schedule and ask the job location.
- ❖ 95% travel to site client location (Dubai / Outside DXB)
- ❖ Prepares order list and purchases the materials, supplies and parts needed.
- ❖ Delivers invoice to customers.
- ❖ Payment collection and deposit it to the bank.
- ❖ Run company's errands.

Gatex Trading LLC (Dubai)

Associate Engineer cum Technician - (Nov. 2014 - May 2016)

- ❖ Perform a variety of electrical assembly work. ❖ Perform the installations such as:
 - GPS vehicle tracking system
 - CCTV camera and DVR receiver
 - I-button reader and RFID (radio frequency identification) ➤ Fuel sensor to monitor the fuel consumptions and fuel theft. ➤ Temperature sensor
- ❖ Lead the team members with refining the standard installation process.
- ❖ Troubleshoot modules and perform repairs of module.
- ❖ Test the modules during installation to ensure proper working order.
- ❖ Inspect equipment, structures or materials to identify the cause of errors and other problems & defect.
- ❖ Analyze information and evaluate the result to choose the best solution and solve the problems.
- ❖ Order and buy all materials and related parts as needed for repairs/installations.
- ❖ Perform repairs such as antenna installation/removal, routing of electrical wiring and creation of harnesses & mounting hardware.
- ❖ Perform point inspection of machines.
- ❖ Provide customer technical support and understand urgency & flexibility of customer operation.
- ❖ Prepares daily reports and send to management. ❖ 80% travel to client site.

A.A Al -Busaili Sons Elec. & Mechanical Works Co. (Saudi Arabia)

Saudi Aramco project

Electronic Technician / AV Tech. - (Apr. 2010 - Oct. 2014)

- ❖ Perform workstation functions and services in Saudi Aramco Riyadh site (SA/CR RYCSO-PRINTING & OFFICE) as an Audio Visual Technician & Technical support
- ❖ Ensures booking operation and management of all conference/meeting rooms met the customer satisfaction
- ❖ Installs Audio system and other equipment such as microphones, sound speaker, video screens and projectors, video monitors, plasma TVs and CCTV camera.
- ❖ Connect wires, cables, sounds and mixing boards for meetings, conventions and presentations
- ❖ Install electronic power, communication, control and security equipment/system
- ❖ Fixed schedules and coordinates to request the equipments needed
- ❖ Perform site maintenance, evaluation and test the equipment ahead
- ❖ Ensure the equipment is installed accordingly as per layout
- ❖ Expertly performed preventative maintenance and calibration of equipment and systems, earning outstanding reputation for proficiency and quality
- ❖ Built collaborative rapport with Controls Engineers to effectively conduct I/O systems and HMI troubleshooting
- ❖ Always perform inventory of equipment
- ❖ Assists Engineers in the preparation of material requisition lists. Retain supporting documentation related to materials delivered to job site, return to storehouse and send for disposal or to reclamation
- ❖ Prepares daily, weekly and monthly reports

HANJIN Heavy Industries & Construction Co., Ltd (Philippines) *Electrician*

- (Aug. 2006 - Mar. 2009)

- ❖ Install, maintain and repair electrical systems in industrial facilities: factories, businesses and other places that pull more power and complex
- ❖ Make sure that electrical systems are safe and running efficiently
- ❖ Electrical installation and assemble of post light and cable tray
- ❖ Electrical wiring of welding machine
- ❖ Arrange transformer, low-high voltage panel and connecting bus-duct in substation
- ❖ Connect wire to fixtures and components to form circuit
- ❖ Test electrical systems and continuity of circuits in electrical wiring, equipment and fixtures, using testing devices such as ohmmeters, voltmeters and oscilloscopes to ensure compatibility & safety of system.
- ❖ Electrical grounding and cable poling
- ❖ Repair and replacing wiring, equipment and fixtures using hand tools and power tools
- ❖ Carry out Safety & building utility inspection to monitor building utilities condition and also sub-contractors standard of work and completion schedule as required by the client
- ❖ Assist Facilities Maintenance & Project team for any management-directed projects and initiatives
- ❖ Monitors and coordinates activities of the assigned subcontractors and ensure proper implementation of agreed upon service contract required by the management
- ❖ Maintains electrician's tools/equipment and repair or replace electrical wirings

HOKIE Subic Corporation

Electrical Technician - (Jan. 2005 - Jul. 2006)

- ❖ Assemble, install, test, and maintain electrical or electronic wiring, equipment, appliances, apparatus, and fixtures, using hand tools and power tools.
- ❖ Diagnose malfunctioning systems, apparatus, and components, using test equipment and hand tools, to locate the cause of a breakdown and correct the problem.
- ❖ Connect wires to circuit breakers, transformers, or other components.
- ❖ Inspect electrical systems, equipment, and components to identify hazards, defects, and the need for adjustment or repair, and to ensure compliance with codes.
- ❖ Advise management on whether continued operation of equipment could be hazardous.
- ❖ Plan layout and installation of electrical wiring, equipment and fixtures, based on job specifications and local codes.

EDUCATION

Computer Engineering Technology

Micro Asia College of Science and Technology - Zambales, Phil Year
2002

PERSONAL PARTICULARS

Date of Birth : July 17, 1982
Age : 34 years old
Nationality : Filipino
Marital Status : Married
Driving License : Dubai with L#3600630



CERTIFICATE OF ATTENDANCE

Presented to

Berlito De Guia

For attending

TELTONIKA GPS TRACKER BASIC TRAINING

Issued on: 23/01/2023



A handwritten signature in black ink, appearing to read 'Adil Umar'.

Adil Umar

Head of Technical Support, Teltonika Middle East

A handwritten signature in black ink, appearing to read 'Mindaugas Videika'.

Mindaugas Videika
CEO, Teltonika Middle East

*This certificate is valid for two years from the date of the completion.



Certificate Thanks & Appreciation

DATE : 27/12/2010

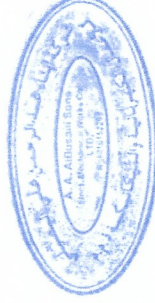
Cert. Nr.: 364.10

NAME: BERLITO BUSTRIA DE GUIA
JOB : AUDIO VIDEO TECHNICIAN
SITE : ARAMCO-RIYADH REFINERY

AlBusaili's Management is Pleased to Submit to You Our Sincere Thanks and Appreciation for the Virtues of Good Morals and A Commitment to Work, Honesty and Identifies in Your Performance at Work.

You Get A LETTER OF APPRECIATION in the Site of ARAMCO-RIYADH REFINERY for the Month of DECEMBER 2010, We Wish You Further Progress and Success..

Mansour AlBusaili
Manager HR Dep.



Eng. Sayed Abdulghani
Manager Projects Dep.



P.O. Box 30306, Dubai, UAE. Tel: (04) 288 7442
E-mail: reg.sira@sctc.ae; info.sira@sctc.ae; admin.sira@sctc.ae

البرامج التدريبية في مجالي الأمن والسلامة
Security & Safety Training Programmes

Training Course Results Confirmation

Date: 29th October 2017

Candidate Name: Berlito De Guia

Candidate Ref No: T 68

We would like to take this opportunity to thank you for attending the security training course at SCTC-SIRA, and we hope that the knowledge gained during the training has proved to be of benefit to you. Please see below your tests results:

Course Name: Security Systems TECHNICIAN Training Course

Course Duration: RETEST – Thursday 26th October 2017

Grade: PASS

Best Regards

Mr. Ahmed Ismaeil Murad Abdulla Albaloshi
Centre Director
Security Industry Regulatory Agency
Security Cadre Training Centre





شهادة خبرة
EXPERIENCE CERTIFICATE

Date: 29/10/2014	File No: 1245	التاريخ: 1436/01/05
Name	BERLITO BUSTRIA DE GUIA	بيرليتيو بوستريادي جيو
Nationality	FILIPINO	الفلبين
Passport No.	EC1925279	EC1925279
Place of Issue	RIYADH	الرياض

كان يعمل لدينا وفق البيانات التالية :- Has worked with Us following details:

Job Title	ELECTRONIC TECHNICIAN	فني إلكتروني	المهنة
Hiring Date	17/04/2010	2010/04/17	تاريخ التعيين
End of Services	22/10/2014	2014/10/22	تاريخ نهاية الخدمة
Reason for leaving	END OF CONTRACT	نهاية العقد	أسباب ترك الخدمة

He has received all his dues with the company and we thank him for his efforts during his work and we wish him success, This certificate Has been given to him upon request without any liability on the company.

قد استلم جميع مستحقاته لدى الشركة ونشكر له جهوده أثناء عمله لدينا ونتمنى له النجاح والتوفيق وقد أعطيت له هذه الشهادة بناءً على طلبه دون أدنى مسؤولية على الشركة.

وتفضلوا بقبول فائق الاحترام والتقدير

منصور البصيلي مدير الموارد البشرية	شركة أبناء عبد الرحمن البصيلي قسم شؤون الموظفين
Mansour Al-Busaili H.R Department	

عمليات المشاريع:

الرياض - تلفون: 011 491 2605

493 7620

فاكس: 491 2602

جدة - تلفون: 012 256 5600

فاكس: 683 0224

القبر - تلفون: 013 899 9696

889 1109

أعمال هندسية - خدمات فنية و لغتبات عالية - أعمال المياه و الصرف - استشارات

التوريد - التركيب - التشغيل - الفحص - الصيانة - الدعم الفني

الرياض: 11491 - ص.ب: 4173

www.albusaili.com

الإدارة العامة

الرياض

تلفون: 011 475 5512/13

فاكس: 475 5514

UNITED ARAB EMIRATES
MINISTRY OF HUMAN RESOURCES
& EMIRATISATION



الإمارات العربية المتحدة
وزارة الموارد البشرية
والتوظيف

الاسم : بيرليو بوستريا دي حوا

Name : BERLITO BUSTRIA DE GUIA

Expiry Date تاريخ الإنتهاء

22/01/2024

Work Permit NO :

دبي

98928817

رقم بطاقة العمل :

Personal NO :

30417078201673

الرقم الشخصي :

Profession :

ميكانيكي كهرباء

المهنة :

Nationality :

العليين

الجنسية :

تتش ورلد تكنولوجيا ش.ذ.م.م

المنشأة :

Establishment : TOUCH WORLD TECHNOLOGY LLC

Electronically printed

مطبوعة إلكترونيا



P01529128

DE GUYA

[illegible]

دولة الامارات العربية المتحدة
UNITED ARAB EMIRATES



دبي
DUBAI



إقامة
RESIDENCE

784198295719821

201/2018/2046117

P0152912B

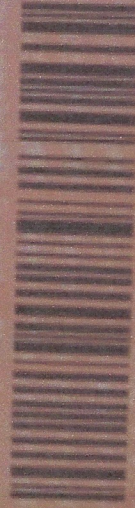
بيرليو بومستريا دي جوييا
BERLITO BUSTRIA DE GUIA

فني الكتر وفي اجهزة دقيقه
ELECTRONICS TECHNICIAN

تشر ورلا تكنولوجي ش د.م.م
TOUCH WORLD TECHNOLOGY L.L.C

2024/06/05

تاريخ الانتهاء
Expiry Date



2022/06/06

تاريخ إصدار الإقامة
Issue Date

التوقيع
Sign

رقم الهوية
ID Number

الملف
File

رقم الجواز
Passport

الاسم
Name

المهنة
Profession

المالك
Sponsor

ملاحظة: إذا تم فقدان البطاقة، يجب إبلاغ الجهة المختصة فوراً لتفادي استخدامها.
Note: In case of loss of the card, it must be reported immediately to the competent authority to avoid its use.

UNITED ARAB EMIRATES
FEDERAL AUTHORITY FOR IDENTITY &
CITIZENSHIP, CUSTOMS & PORT SECURITY
Resident Identity Card



الإمارات العربية المتحدة
السلطة الاتحادية للهوية
والجنسية والجمارك وأمن المنافذ
بطاقة هوية مقيم



رقم الهوية / ID Number

784-1982-9571982-1

Name: Berlito Bustria De Guia

الاسم: بيرليتي بوستريا دي جويبا

Date of Birth:

17/07/1982

تاريخ الميلاد:

Nationality: Philippines

الجنسية: جمهورية الفلبين

Issuing Date / تاريخ الإصدار

06/06/2022

Expiry Date / تاريخ الانتهاء

05/06/2024

التوقيع / Signature



الجنس: ذكر

Sex: M

رقم البطاقة / Card Number

123106517



UAE

المهنة: فني إلكتروني أجهزة دقيقة

Occupation: Electronics Technician

صاحب العمل: تيتش ورلد تكنولوجي ش.م.م

Employer: Touch World Technology L.L.C

مكان الإصدار: دبي

Issuing Place: Dubai

If you find this card, please return it to the issuing organization or to the nearest police station.

ILARE1231065174784198295719821
8207171M2406053PHL<<<<<<<<9
GUIA<<BERLITO<BUSTRIA<DE<<<<<<<